



**King County**

## Statement of Compliance Union or Employee Agency Statement

Name of Contractor \_\_\_\_\_

Contract Number \_\_\_\_\_

**Please complete Part A. or Part B. below:**

A. I certify that the contractor is not signatory to any collective bargaining agreement and is a non-union shop.

\_\_\_\_\_  
AUTHORIZED COMPANY REPRESENTATIVE (Please print)

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
SIGNATURE OF PERSON NAMED ABOVE

\_\_\_\_\_  
DATE

If the contractor is not signatory to a collective bargaining agreement and is a non-union shop, stop here.

B. I certify that the contractor is signatory to a collective bargaining agreement

\_\_\_\_\_  
AUTHORIZED COMPANY REPRESENTATIVE (Please print)

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
SIGNATURE OF PERSON NAMED ABOVE

\_\_\_\_\_  
DATE

Please list all unions with which the contractor has a collective bargaining agreement.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

4. \_\_\_\_\_ 5. \_\_\_\_\_ 6. \_\_\_\_\_

If the contractor is signatory to a collective bargaining agreement, the contractor must obtain from each union with which it has such an agreement a completed Statement of Compliance. The Statement of Compliance form is provided on page 2 of this document. Provided below is a letter format which explains the requirements of King County Code, Chapter 12.16. Complete the address blocks below and forward to your union(s) or employee referral agency, with the Statement of Compliance form provide on page 2.

TO: \_\_\_\_\_ FROM: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

RE: Compliance with King County Code Chapter 12.16, "Discrimination and Affirmative Action in Employment by Contractors, Subcontractors and Vendors".

King County Code Chapter 12.16 and the supporting Affidavit and Certificate of Compliance require that all public work contractors doing business with King County in an aggregate amount of \$10,000 or more per year and all other contractors doing business with King County in an aggregate amount of \$25,000 submit a statement of compliance from their union/employee referral agency to the King County Business Development & Contract Compliance Division.

The statement of compliance is to ensure that the union/employee referral agency is in compliance with Chapter 12.16 and does not "discriminate against any person on the basis of race, color, creed, religion, sex, age, nationality, marital status, sexual orientation or the presence of any sensory, mental or physical disability" in employment or referral for employment.

In an effort to comply with King County Code Chapter 12.16, page 2 provides a form for signature by any authorized officer of your union/employee referral agency. In the event that you refuse to sign this statement of compliance, our compliance report shall so certify, and shall set forth what efforts have been made to secure the signing of this agreement.

Your written response is required in this office on or before \_\_\_\_\_. Your cooperation in this matter is greatly appreciated.

\_\_\_\_\_  
AUTHORIZED SIGNER

\_\_\_\_\_  
DATE



Contract Number \_\_\_\_\_

## Statement of Compliance

with King County Code Chapter 12.16 Discrimination and Affirmative Action  
in Employment by Contractors, Subcontractors and Vendors

### UNION OR EMPLOYEE REFERRAL AGENCY STATEMENT

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The undersigned states as follows:

- A. That I am the authorized officer of \_\_\_\_\_ and am signing this statement on behalf of the union/employee referral agency.
- B. That the organization recognizes that King County Code Chapter 12.16 prohibits discrimination in both employment and referrals for employment on the basis of race, color, creed, religion, sex, age, national origin, marital status, sexual orientation, or the presence of any sensory, mental, or physical disability.
- C. That the organization agrees to adhere to a policy of nondiscrimination and agrees to affirmatively cooperate in the implementation of the policies and provision of King County Code Chapter 12.16. The organization further agrees that recruitment, employment, and the terms and conditions of employment under all contracts with King County shall be in accordance with the purposes and provisions of King County Code Chapter 12.16; provided however, that no specific levels of utilization of minorities and women in the workforce shall be required, and the contractor is not required to grant any preferential treatment on the basis of race, sex, color, ethnicity or national origin in its employment practices, and provided further that, notwithstanding the foregoing, any affirmative action requirements set forth in any federal regulations, statutes or rules included or referenced in the contract documents shall continue to apply.

\_\_\_\_\_  
Authorized Union/Employee Referral Agency Representative

\_\_\_\_\_  
Union/Employee Referral Agency

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Title